

# Course Marking Timeline

Will Benedict 6/3/17

## Winter/Wildflower & Summer/Lighthouse

- Coordinate with Ride Chair, Logistics, Permits & Reservations and Course Marshals for any route changes, other signing needs - new or replacements.
- Update Course Marking materials as needed.
- Post Course Marking materials on website.
- Review Sign inventory.
- Add/order new or replacement signs needed. At least one month before ride.  
The Sign Place, 812-F Fiero Lane, SLO 93410 805-781-2091  
[www.thesignplace.com](http://www.thesignplace.com)
- Order Barricades: Associated Traffic Safety, 8305 El Camino Real, Atascadero, CA 93422 ([associatedtrafficsafety.com](http://associatedtrafficsafety.com)) Phone: Matt Miller 559-940-1325
- Review routearrows inventory.
- Order routearrows as required ([www.routearrows.com](http://www.routearrows.com)). 250 per role.  
The use of route arrows is being discontinued or reduced.

## Team Preparation

- Thank team members for volunteering.
- Identify drivers: Two crews in two pickup trucks with shells. Alt. large SUV. Each team places signs as they cover their route assignment.
- Identify Sign Pickup people
- Email plans and information to team members.
- Retrieve Course Marking materials from the shed.
- Print Course Marking materials for teams
- Organize signs & stands together for each team. Put signs in order for the planned installation route. Give to team drivers
- Get Barricades from supplier

## Volunteer Meeting

- Get T-Shirts for team members or arrange to get from Clothing Preparation Captain at another time

## Place Signage: Day Before Ride

- Meet at start at 9:00 AM – Hand out T-Shirts & Materials
- Work Time: 9:00 AM to 4:00 PM ???
- Review work plan with teams. Identify each teams assignment
- Give each team the signs, supports and barricades they will need
- Teams should check for road hazards and cleanup sand and glass as they drive the route.
- Drivers should record milage for reimbursement and give to Captain.

## **Course Marking Equipment**

### **All Team Members**

- Cell Phones with camera if possible
- Gloves to keep hands clean from wire
- Broom: Cleaning road before arrow placement if needed
- Soft-soled shoes with a smoother tread: Stomp down arrows if needed.

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### **Team Box Provided by Captain**

- Safety Vests
- Course Marking Materials
- Spikes: Drive pilot holes in hard ground & punching holes in signs
- Hammer: Drive in spikes
- Awl: Punch holes in signs to wire them to barricades
- Bailing Wire: Traffic Control signs to barricades.
- Wire Cutter
- Arrows in three colors

## **Sign Placement Instructions**

- Work in teams of 2 or 3
- Wear High-Visibility safety vests
- Work facing oncoming traffic.
- Have one person keep an eye on any traffic!
- Place arrows according to Route Arrow Placement document if needed.
- Place Barricades and wire Traffic Control signs to them.
- Place Directional signs per instructions
- Attach Directional signs to wire supports when possible
- Attach Directional signs to existing posts when wire support will not work
- Directional signs may have to be at corner when existing posts are used
- In very windy conditions, build a diagonal stand by hooking a second wire stand to the sign stand on a diagonal to the ground to give extra support.

## **After Ride: Captain Tasks**

- Return Barricades to supplier on Monday after the ride.
- After cleanup- Inventory & sort signs. Update signs lists.
- Check with SAG Captain, or others, re: any missing signs. Retrieve them.
- Adjust inventory.